

Pain Program Accreditation Standards



Business Practices

There are five standards that are applied to assessing the business practices of the program. These standards require written administrative and patient care policies that are reviewed and updated annually, legal documents necessary to engage in practice, and proof of general and professional liability insurance.

Description	Looking For:
Written administrative policies are reviewed and updated annually describing the day to day business activities and facility operation.	Are there written policies and procedures for administrative operation of the facility? When were they first written? When were they last reviewed and updated?
Written patient care policies are reviewed and updated annually describing the day to day management of clients or patient being treated	Are there written policies and procedures concerning patient care? When were they first written? When were they last reviewed and updated? Is there documentation to support staff knowledge of policy and procedure. Is there a policy to support the process?
Legal documents (i.e. needed licenses, certificates, and permits) required for facility operations are available for review on-site or on public display.	Is there a current business license? Is there a certificate of occupancy? Is there a certificate from the Fire Marshall? Are there professional licenses for all licensed staff? Required legal documents for the locality?
General liability insurance exists for the facility.	Is there general liability insurance for the physical facility?
Professional liability (malpractice) insurance exists for all licensed personnel.	Do all licensed clinicians have professional liability insurance? Are the limits at least \$5000, 000 to \$1, 0000, 000